

MEETING MINUTES, FEBRUARY 18, 2010



Ventura County Professional Women's Network

Post Office Box 6329 . Oxnard, California 93031
(866) 275-4134

CALL TO ORDER: President, Sheila Lowe called meeting to order at 6:35 p.m.

PLACE: 170 Dahlia Way, Ventura

PRESIDING: Sheila Lowe

ATTENDANCE: Quorum

PRESENT: Sheila Lowe, Rita Frayer, Jim Nicoll, Laureen Lazzaro, Mary Gabriels, Linda McCarthy, Gale Dyson, Phyllis Brown, Tony Mitchell

ABSENT: Carol Powell, Lynn Ryder

Minutes of the Previous Meeting: Approved with corrections.

President's Report:

Santa Barbara Women's Festival – passed out enrollment list and attendance schedule. Jim will cover and set up booth Friday and part of Saturday. Phyllis will handle break-down. Jim will prepare folders. Pricing for self-standing banner to be done by Darian and Rita. Sheila to call Jeanne Haines for an estimate on balloons for table decorations. Drawing for a 2-year membership package. Contact Shirley Snyder for more info on SBWF. – Nomination for LT – Carol Powell Immediate Past President - March speaker Jennifer Kildee – all fashion show models need to contact for a fitting. - Sheila sent emails to all LT members regarding duties. LT members to email Sheila if changes needed. - April VCPWN Business Conference pending info from Shirley Lorraine. - Need auction items for April meeting.

Director of Finance Report: Rita Frayer

Rita provided financial update. – Still need speaker sponsors for dinner meetings.

Director of Membership Report: Jim Nicoll

Will prepare packets for SB Women's Festival – Gale Dyson sending letters to all non-renewals.

Member at Large Report: Laureen Lazzaro

Laureen resigned position on LT due to new job in Santa Barbara.

Public Relations Committee Report: Phyllis Brown

Jim moved to use Meetup.com at a cost of \$79/year. Approved. Phyllis to set up and ready for SB Festival

Special Events Committee Report: Mary Gabriels

Upcoming events flyer to be added to folders for the SB Festival. – Wine Tasting May 16 at Heritage Square. Appetizers by La Dolce Vida. Fashion show. Vendor tables available. – Mary will announce Fluff Party at next LT meeting.

Hospitality Committee Report: Linda McCarthy

Questions for table discussion to be compiled by speaker and sponsor. Otherwise Linda will draft questions. – Discussion as to how to make guests feel more welcome.

Networking/Mentoring Committee Report: Tony Mitchell

Spirit of Networking Award: Tony added Sue Gary to the committee. Nominations must be received by April 23 to be considered. Recipient announced at May dinner meeting. Previous recipients to be invited. Will receive plaque, flowers, and gift. – Table survey results have been tabulated.

Old Business:

- NAWBO Business Expo (VCPWN table)
- Dinner meetings limited to 2 visits w/o membership
- Sponsor charity each quarter

There being no further business, the meeting was adjourned.

Minutes recorded by Member at Large: Laureen Lazzaro and submitted by Recording Secretary: Lynn Ryder (absent from meeting)